



MY NEIGHBOURHOOD

Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership

13th June 2016

Agenda item 2

Report of: Andrew McGrath

Title: AGM REPORT 2016

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RECOMMENDATIONS

1. To confirm the NP membership and chairing arrangements
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2015-16

1. Membership and chairing arrangements

1.2 Each neighbourhood partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)

- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

The membership of the Stoke Bishop, Westbury-on-Trym & Henleaze NP is:

a) Councillors: John Goulandris Peter Abraham Liz Radford Geoffrey Gollop Clare Campion-Smith

b) Residents:

- **W-o-T & Henleaze:** Val Bishop, Helen Furber David Mayer, Robert Murphy, Alan Aburrow
- **Stoke Bishop:** Peter Robottom, Peter Weeks, Roger Gamlin, Graham Donald
- **Other reps:**
- **Vacant:** Neighbourhood Watch Rep

c) Subgroup/other reps: Jenny Hodges (Equalities), Stephanie French (Tree Champion)

1.2 The NP is asked to **nominate and agree** the Chairing arrangements for the NP – **Chair and vice-Chair**

1.3 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**. If there is are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1.a The Neighbourhood Committee Terms of Reference can be found at (appendix as not ratified by full council yet. Once this has been done I will put it on line and send you the link.)

21.b The Neighbourhood Partnership terms of reference can be found at <http://www.bristol.gov.uk/page/council-and-democracy/neighbourhood-partnerships>

2.2 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: <https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

3. Devolved Neighbourhood Budgets

3.1 The Stoke Bishop, Westbury-on-Trym & Henleaze NP devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget	61,243*	£65,494**	£128,617
Parks S106 budget	0.00	£23,296.48	£23,296.48
Transport S106 budget	0.00	£5,164	£5,164
Other S106	0.00	7,623	£7,623
Community Infrastructure Levy	0.00	£27,320.78	£27,320.78

* £31,500 NP budget; £4,029 Narrow Estates budget; £25,714 Highways budget.

** Unallocated amount carried forward to 2016/17 breaks down as:

unspent NP budget-	£20,234
Unspent C&G-	£1,500
Unallocated	
Transport inc	
Narrow Estates-	£43,760
TOTAL-	<u>£65,494</u>

Please note that Highways figures have not been verified by BCC Highways, who hold the budget. Calculation are based on the one-per-year main project cost projections since 2010, plus £19,250 of extra Highways project costs agreed in 2015/16

*** Amount shown in latest CIL report = £36,806. Amount above is minus the following 3 CIL allocations made in 2015/16: £500 for Trees in Kewstoke Avenue; £3,986 for play equipment in Stoke Lodge; £5,000 PROW work. The funds may not have been drawn down yet

4. Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

5. 2015-16 financial statement

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward to 2016/17	Notes
Neighbourhood Budget	£31,500	£11,266	£20,234	£7,886 Well Being awards £980 Info board for Roman site £400 leaflets £2,000 NPC Comms budget
Neighbourhood Budget (previously Highways)	£89,510*	£26,500 (NP schemes) £19,250 (extra exp)	£43,760	£73,784 (Historic underspend) £4,029 (Narrow Estates) £11,697 (Narrow Estates, one-off)
Section 106	£54,265	£18,181	£36,083.48	
CIL (Community Infrastructure Levy)	£11,165.85	£9,486	£27,320.78	<u>3 CIL allocations made 2015/16:</u> £500 trees – Kewstoke £3,986 – play equipment Stoke Lodge

6. Neighbourhood Partnership Plan

6.1 The HSBWOT Neighbourhood Partnership Plan has been refreshed and will be agreed at tonight's meeting. The NP will be working to progress this plan over the next 12 months (link to plan)

7. Meeting Schedule 2015-16

7.1 The proposed meeting schedule for the NP is featured in the NP Coordinator's report

Public Sector Equality Duty

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following "relevant protected characteristics": **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership